



U.S. ARMY DONATIONS PROGRAM
SUPPORTING OUR NATIONAL HEROES

U.S. ARMY DONATIONS PROGRAM
ORDER ASSISTANCE GUIDE



ORGANIZATIONS AUTHORIZED TO PARTICIPATE IN PROGRAM:

LAW ENFORCEMENT AGENCIES

VETERANS SERVICE ORGANIZATIONS (VSO)

NATIONAL CEMETERIES

UNAUTHORIZED ORGANIZATIONS

(Per Army Regulation 71-32)

ACTIVE U.S. MILITARY

NATIONAL GUARD

RESERVE ORGANIZATIONS

The ceremonial rifle and ammunition programs are conducted in accordance with Title 10, United States Code § 4683 (Per Army Regulation 700-131).

IMPORTANT THINGS TO KNOW BEFORE YOU GET STARTED

Before you can request ceremonial ammunition, you must first start with TACOM to get your rifles. JMC can't provide ceremonial ammunition to organizations that use privately-owned weapons or that borrow weapons from another organization.

If you **DO NOT** have TACOM rifles assigned to you, you will need to complete the request forms to get them.



PLACING A CEREMONIAL AMMO REQUEST WITH JMC

Send order request forms to JMC via email. Emailing request forms allows the order to be processed quickly and efficiently.

Requesting ceremonial rifle ammo from JMC by mail can add 2-3 weeks to the ordering process.

Forms can be found on the JMC website:

WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX

e-mail completed forms to:

USARMY.RIA.JMC.MBX.CARG@ARMY.MIL

(Please upload completed forms as attachments.)

Fax completed forms to:

309-782-7292

If no one in the organization has e-mail, then forms can be mailed as a last resort.

**REQUESTS ARE PROCESSED WITHIN
4-8 WEEKS OF RECEIPT**

Mail forms to:

**JOINT MUNITIONS COMMAND
ATTN: AMJM-ML
2695 RODMAN AVE
ROCK ISLAND, IL 61299-6000**

For authorized organizations, forms are sent to the following officer's residential address:

Officer of AL = Commander or Adjutant
Officer of VFW = Commander, Quartermaster
Officer of DAV = Commander or Adjutant
Officer of MCL = Commandant, Sr. Vice Commandant
Officer of AMVETS = Commander, 1st Vice Commander

Request for forms must provide the current post officer's name (as listed above), home mailing address, phone number, post designation, post number, and the city/state where the post is located.

JMC uses two request forms.

To request blank rounds of ammunition:

**THE VETERANS ORGANIZATION REQUEST FOR
CARTRIDGE CALIBER .30 BLANK,
AMSJM FORM 725-1**

To request clips:

**THE VETERANS ORGANIZATION REQUEST FOR
CTG .30 CALIBER 8 ROUND CLIPS,
AMSJM FORM 725-2**

The use of ceremonial ammunition obtained from sources other than the Joint Munitions Command is prohibited and could result in damage to the rifle or could cause serious harm or injury to the user.

THINGS TO KNOW

PROCESSING YOUR REQUEST FOR CEREMONIAL AMMUNITION AND/OR CLIPS

Once your request is received, JMC will initiate the request process and confirm your organization is a VSO.

If your organization is confirmed as a VSO, JMC will send your request to the national headquarters for approval to release the ammunition and/or clips requested from the inventory. Then the request will be prepared, boxed, and shipped.



JMC FORM EXAMPLE

AMSJM FORM 725-1 FOR BLANK ROUNDS OF AMMUNITION

VETERANS ORGANIZATION REQUEST FOR CARTRIDGE, CALIBER .30 BLANK

Only authorized organizations that have been issued weapons through the Ceremonial Rifle Program at the US Army TACOM Life Cycle Management Command in Warren, MI are authorized to order, receive, and use blank ammunition and/or clips. If you have privately owned weapons or borrow weapons from another organization, your organization is not authorized to receive blank ammunition and/or clips through this program.

RETURN COMPLETED FORM TO:
HQ Joint Munitions Command
ATTN: AMSJM-MLD
2695 Rodman Ave
Rock Island IL 61299-6000
Phone TOLL FREE 877-233-2515
USARMY.RIA.JMC.MBX.CARG@ARMY.MIL

DATE 5 Jan 2021

**ORDER FORMS MUST BE RETURNED WITHIN 30 DAYS OF RECEIPT. Failure to do so may cause a delay in processing your request.

Please print in the box below the first and last name of the person who will be receiving the ammunition, and the address of where the ammunition can be delivered during daytime hours. Please include a phone number where the individual may be reached if necessary. **SHIPPING AMMO TO THE POST MUST HAVE PRIOR APPROVAL FROM THIS OFFICE.**

SHIP TO ADDRESS Name of Individual Receiving Ammunition	ALTERNATE SHIP TO ADDRESS PLEASE PROVIDE AN ALTERNATE NAME/ADDRESS
John Doe Physical Address - PO Box Numbers Are Not Acceptable 100 MAIN Street City State Zip Code Smalltown GA 31906 Telephone Number (REQUIRED) 706-544-1320	James VETELAN Physical Address - PO Box Numbers Are Not Acceptable 1322 North Side Road City State Zip Code Smalltown GA 31906 Telephone Number (REQUIRED) 706-544-1591

RESIDENTIAL ADDRESS <input checked="" type="checkbox"/>	PLEASE CHECK ONE	COMMERCIAL ADDRESS <input type="checkbox"/>	RESIDENTIAL ADDRESS <input checked="" type="checkbox"/>	PLEASE CHECK ONE	COMMERCIAL ADDRESS <input type="checkbox"/>
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DOD AMMO CODE	DESCRIPTION	UNIT OF ISSUE	ORDER QTY - 1 OR 2
1305-A222	Ctg Caliber .30 BLANK - for M1 Garands, Enfields, Springfields	Wood Wirebound box (2 metal cans) = 1,240 rounds	2480

All ammunition is shipped via FedEx Ground from Lake City Army Ammunition Plant, Independence, MO. A signature is required upon delivery for proof of receipt. Prefer shipment to be residential address. Ammunition will not be left without a signature. A phone number is required. All blank ammunition is free of charge in its entirety.

CONFIRMATION			
By your signature below, you are confirming that this request is for issue and use by <u>VFW Post 300</u> (AL, VFW, AMVETS, etc.)			
Post Number <u>1355</u>	Post Address <u>North Main Street</u>	City <u>Smalltown</u>	State Zip Code <u>GA 31905</u>
Signature of Post Commander, Adjutant, or Quartermaster (VFW) <u>John Doe</u>		Official Designation <u>Post Commander</u>	

For HQ JMC Entry only | Document No: W81YWB-
AMSJM Form 725-1, JAN 2021 REPLACES AMSJM Form 725-1, October 2020, WHICH CAN NOT BE USED.

.30 CALIBER BLANK AMMUNITION

AMSJM FORM 725-1 .30 CAL BLANK AMMUNITION GUIDANCE

If the requirements are not met, your form will be returned, **CAUSING DELAYS** in your order.

Make sure you fill in the date in with military format: DD/MMM/YYYY

Your form must include a phone number with an area code.

Ammunition must be shipped to a residential address of an officer or other approved individual, NOT to the post.

Accepted organizations can receive one or two cases of ammunition per request. Each case has 1,240 rounds.

The maximum quantity per ammunition request is limited to 2 cases or 2,480 rounds.

Make sure you fill out the confirmation block.

NOTE: Only the designated officer for your organization can complete this request.

JMC FORM EXAMPLE

AMSJM FORM 725-2 FOR CTG .30 CALIBER 8 ROUND CLIPS

VETERANS ORGANIZATION REQUEST FOR CTG .30 CALIBER 8 ROUND CLIPS

Only authorized organizations that have been issued weapons through the Ceremonial Rifle Program at the US Army TACOM Life Cycle Management Command in Warren, MI are authorized to order, receive, and use blank ammunition and/or clips. If you have privately owned weapons or borrow weapons from another organization, your organization is not authorized to receive blank ammunition and/or clips through this program.

RETURN COMPLETED FORM TO:
HQ Joint Munitions Command
ATTN: AMSJM-MLD
2695 Rodman Ave
Rock Island IL 61299-6000
Phone TOLL FREE 877-233-2515
USARMY.RIA.JMC.MBX.CARG@ARMY.MIL

DATE 5 JAN 2021

**ORDER FORMS MUST BE RETURNED WITHIN 30 DAYS OF RECEIPT FOR PROCESSING. Failure to do so may cause a delay in processing your request.

SHIP TO INFORMATION: Please print in the box below the first and last name of the person who will be receiving the clips, and the address of where the clips can be delivered during daytime hours. A phone number is required where the individual may be reached incase needed.

ORGANIZATION INFORMATION: Please enter organization name and number if applicable, i.e., AL Post 1, VFW Post 1, DAV Chapter 1, All Veterans Honor Guard, etc.

SHIP TO INFORMATION	
Name of Person Receiving Clips <u>John Doe</u>	
Physical Address- PO Box Number is Not Acceptable <u>100 MAIN Street</u>	
City <u>Smalltown</u>	State <u>GA</u>
Zip <u>31906</u>	
Telephone Number (REQUIRED) <u>706-544-1320</u>	
RESIDENTIAL ADDRESS <input checked="" type="checkbox"/>	COMMERCIAL ADDRESS <input type="checkbox"/>

ORGANIZATION INFORMATION	
Name of Organization & Number (AL, VFW, DAV, etc.) <u>VFW Post # 300</u>	
Organization Address <u>1355 North MAIN Street</u>	
City <u>Smalltown</u>	State <u>GA</u>
Zip <u>31906</u>	
Telephone Number (if applicable) <u>706-545-1522</u>	

All clips are shipped via FedEx Ground from McAlester Army Ammunition Plant, McAlester, OK. Prefer shipment be to a residential address and not to the post. A phone number is required. All clips are free of charge.

DOO AMMO CODE/ STOCK NUMBER	DESCRIPTION	UNIT OF ISSUE	ORDER QUANTITY (100 MAXIMUM)
1305-A302	Ctg Caliber .30 8 Round Clip	25, 50, 75, <u>100</u>	<u>100</u>
1305-00-096-3169			

Doc No: W81YWB-

SIGNATURE OF POST (OR, ADJ, OR QM (VFW) (required)
John Doe

AMSJM FORM 725-2, JAN 2021

REPLACES AMSJM FORM 725-2, October 2020, WHICH CAN NOT BE USED

.30 CALIBER 8 RD CLIPS

AMSJM FORM 725-2 .30 CALIBER CLIPS GUIDANCE

If the requirements are not met, your form will be returned, CAUSING DELAYS in your order.

Make sure you fill in the date in with military format: DD/MMM/YYYY

Your form must include a phone number with an area code.

Ammunition must be shipped to a residential address of an officer or other approved individual, NOT to the post.

Clips must be ordered in multiples of 25 and the maximum order quantity is 100 clips.

Make sure you fill out the confirmation block.

NOTE: Only the designated officer for your organization can complete this request.

THINGS TO KNOW
RECEIVING YOUR
CEREMONIAL AMMUNITION AND/OR CLIPS

Please do not send any money or checks.
All money or checks recieved will be returned.
We do not charge shipping or handling.

**AMMUNITION AND CLIPS ARE PROVIDED
FREE OF CHARGE.**

All ammunition will be shipped via Federal Express Ground (FEDEX Ground) from Lake City Army Ammunition Plant, Independence, MO. Normal FEDEX ground delivery will be Monday through Friday between 9 am and 5pm. Once a tentative shipment date is known, you will receive a confirmation.

**A SIGNATURE
IS REQUIRED
UPON DELIVERY.**

CONTACT INFORMATION

For further rifle inventory questions or rifle request questions contact TACOM

By e-mail at: usarmy.detroit.tacom.mbx.ilsc-donations@army.mil

You can find more information online at:
www.tacom.army.mil/ilsc/donations/rifles

For further ceremonial ammunition or clip request questions contact JMC

By e-mail at:
usarmy.ria.jmc.mbx.carg@army.mil

You can find more information online at:
www.jmc.army.mil/CeremonialAmmo.aspx

DO:

Rifles

- Report Triennially (once every 3-years)
- Contact local Law enforcement to report lost/stolen/damaged Weapon (provide copy of report to ADPO)
- Request to return Weapons when no longer needed -- or when closing down/going defunct
- Report only "your" issued/deeded rifles
- Before combining posts/detachments or transferring rifles, contact APDO for disposition
- The Organization issued assets is responsible for them
- Perform sensitive item inventory often
- Clean your weapons!

Static

- Report Annually to include Pictures
- Contact local Law Enforcement to report lost/stolen/damaged Static displays (provide copy of report to ADPO)
- Request to return static when no longer needed or closing down (going defunct)
- Report only "your" issued/deeded static asset
- Before combining posts/detachments contact APDO for disposition of static
- The Organization issued assets is responsible for them
- Safety first! DEMIL your display: hatches welded, breach blocks welded, gun tubes cemented or capped

DON'T:

Rifles

- Lose accountability of your Rifles!
- Go shut down (go defunct) and not return Ceremonial Rifles back to the Army!
- Display rifles in glass cases in posts/detachments (they are not for static Display)

Static

- Move or transfer asset to another detachment / post without contacting ADPO
- Shut down (go defunct) and not request return of the static display
- Do not trailer static around for display
- Do not cut welds on hatches, breach blocks, doors or ramps
- Leave asset unattended in a field/yard/parking lot and allow to rust beyond repair
- Participate in Parades with static pieces

**DO NOT SELL
AT ANY TIME!!**

U.S. ARMY

DONATIONS PROGRAM



Ceremonial Rifle

&

Static Display programs

What we do!

Loan Ceremonial Rifles to Qualified Organization for their Honor Guard (up to 15)

Lend Condemned Combat Equipment to Qualifier Organizations as Static Displays

Why?

O Ceremonial Rifle Program: To enable organization to provide Military Honors to the Nation's fallen service members.

O Static Display Program: To display Symbols of Remembrance for those who served to preserve the Nation's commitment to freedom throughout the world.

Who is Eligible?

Ceremonial Rifle Program:

- Veteran Service Organizations (VFW, American Legion, DAV, etc.)
- Law Enforcement
- National Cemeteries

Static Display Program:

- Veteran Service Organizations (VFW, American Legion, DAV, etc.)
- Museums
- Cities and Municipalities

If you are eligible what's next?

Visit: www.tacom.army.mil/ilsc/donations/

Select Link for Static Display or Ceremonial Rifle Program Information

Download Qualification Checklist and any required forms outlined on the checklist.

Email all completed forms to:

usarmy.detroit.tacom.mbx.ilsc-donations@army.mil

Once all documents have been received a Donations Specialist will be in contact to request any further documentation.

Please allow time for processing.

****Currently there are 398 Organizations on the Static Wait List there are no guarantees or time line of when you would be offered a piece for display****

Regulations, Laws and Guidance

10 USC § 2572 Documents, Historical Artifacts, & Condemned or Obsolete Combat Material

PUBLIC LAW 111-383—JAN. 7, 2011, 124 STAT. 4196, § 2790. Recovery of Improperly Disposed of Department of Defense property

AR 700-131 Loan, Lease, and Donation of Army Material

DoD 4160.21-M Defense Material Disposition Manual

DoD 4140.1-R DoD Supply Chain Material Management Regulation

ASA Memo Jun 1, 2013 Loans, Leases and Donations of Army Material

TACOM AMSTA-LCL-IWD Limited Demilitarization Instructions

Important

New/Replacement Rifle Requests may take up to 120 days for processing once all paperwork has been completed and you are approved.

Organizations are responsible for the costs associated with the Demilitarization, Transportation, Display Pad/Pedestal and costs to maintain the equipment.

Ceremonial Rifles and Static Displays are the property of the United States Army!

Blank Ammunition Requests are processed through the **Army's Joint Munitions Command (JMC)**

HQ Joint Munitions Command
ATTN: AMSJM-MLD
2695 Rodman Ave
Rock Island, IL 61299-6000

Phone TOLL FREE: **309-912-3815**

usarmy.ria.jmc.mbx.carq@army.mil

New Online Inventory Requirements!

Annual/Triennial Inventories will now be completed online. You will receive a unique key and link to access your organizations assets via email.

Please contact us to update your email !

Website:

www.tacom.army.mil/ilsc/donations/

Email Address:

usarmy.detroit.tacom.mbx.ilsc-donations@army.mil

Office Telephone Number: 586-282-9861