



SONS OF THE AMERICAN LEGION (SAL) SQUADRON CHARTER GUIDELINES

The minimum membership required to establish a Sons of The American Legion (SAL) squadron shall be determined by the Executive Committee of the Department [state] American Legion headquarters office in which the squadron is located.

1. List all charter members with their **first** and **last names** and **mailing addresses** only. Names must be clearly printed/typed and legible. Do **not** have charter members sign the application.
2. The squadron charter application must use the official post charter name and post charter location exactly as recorded with National Headquarters.
3. The organizer of the new squadron must endorse the application by providing their signature (*serving as a digital signature*), and list the squadron's mailing address in the designated section at the bottom of the first page. This address will be used to set up the new squadron but may be updated later to a permanent address.

Required Form

The **Squadron Data Report (SDR) - New Squadron Only** is a *required document* and must be submitted with the SAL charter application. The SDR must reflect the total membership dues per member, including:

- Squadron per capita
- Detachment (state) per capita
- National per capita

Note: The current National SAL per capita is \$5.00 per member. Failure to submit the SDR may result in delays establishing the new squadron.

Reference Materials

Charter-related forms and additional information may be accessed at:

www.legion.org/information-center/in-the-media/publications/organization-membership-awards

(Scroll towards the bottom of the page to the "Charter Forms" section)

Once completed, the application must be submitted to the Department (state) headquarters office for processing and approval.

Contact information for each state department can be found at this link:

www.legion.org/about/organization/departments

Additional Notes

- If a Post changes its charter name or charter location, the SAL squadron will be updated automatically to reflect those changes.
- If a post charter is cancelled, the squadron charter will also be cancelled. The squadron is a program of the post and cannot operate independently.