

U.S. ARMY DONATIONS PROGRAM JOINT MUNITIONS COMMAND

ORDER ASSISTANCE GUIDE



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PROGRAM OVERVIEW



Since 1928, the Army has provided excess/obsolete rifles, ammunition, and clips to American Legion posts, Veterans of Foreign Wars posts, Disabled American Veterans chapters, and other veterans organizations free of charge for various purposes such as performing military funeral honors, and to use at parades or other events. To take advantage of this program you will need to communicate with:

TACOM

TANK-AUTOMOTIVE AND ARMAMENTS COMMAND

MANAGES THE ARMY'S GROUND EQUIPMENT SUPPLY CHAIN

PROVIDES M1 GARAND RIFLE

WWW.TACOM.ARMY.MIL/ILSC/DONATIONS/RIFLES

JMC

JOINT MUNITIONS COMMAND

MANAGES MUNITIONS FOR THE DEPARTMENT OF DEFENSE

PROVIDES .30 CALIBER ROUNDS/CLIPS

WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX

ORGANIZATIONS AUTHORIZED TO PARTICIPATE IN PROGRAM:

LAW ENFORCEMENT AGENCIES
VETERANS SERVICE ORGANIZATIONS (VSO)
NATIONAL CEMETERIES

IMPORTANT THINGS TO KNOW BEFORE YOU GET STARTED

Before you can request ceremonial ammunition, you must first start with TACOM to get your rifles. JMC cannot provide ceremonial ammunition to organizations that use privately-owned weapons or that borrow weapons from another organization.

If your rifles have not been issued to your organization by TACOM, JMC will not support your request for blanks or clips. Contact TACOM to inquire about obtaining rifles through their donations program.

REQUEST FORMS FOR BLANKS AND CLIPS THROUGH JMC

JMC has two request forms - one for requesting .30 Cal blanks, and one for clips. Forms can be found on the JMC website:

WWW.JMC.ARMY.MIL/CEREMONIALAMMO.ASPX

To request blanks:

**AMJM FORM 725-1
VETERANS ORGANIZATION REQUEST FOR
.30 CALIBER BLANK CARTRIDGES**

To request clips:

**AMJM FORM 725-2
VETERANS ORGANIZATION REQUEST FOR
CTG .30 CALIBER 8 ROUND CLIPS**

NOTE: The use of ceremonial ammunition and or clips obtained from sources other than the Joint Munitions Command is prohibited and could result in damage to the rifle or could cause serious harm or injury to the user.

JMC FORM EXAMPLE

AMJM FORM 725-1 FOR BLANK ROUNDS OF AMMUNITION

VETERANS ORGANIZATION REQUEST FOR .30 CALIBER BLANK CARTRIDGES

Only authorized organizations that have been issued weapons through the Ceremonial Rifle Program at the US Army Tank-automotive & Armaments Command (TACOM) are authorized to order, receive, and use blank ammunition and/or clips. If you have privately owned weapons or borrow weapons from another organization, your organization is not authorized to receive blank ammunition and/or clips through this program.

RETURN COMPLETED FORM TO THE FOLLOWING EMAIL ADDRESS:
usarmy.ria.jmc.mbx.carg@army.mil

DATE 15 February 2024

Or by postal service:
HQ Joint Munitions Command
ATTN: AMJM-MLD
2595 Rodman Ave
Rock Island, IL 61299-6000
Phone: TOLL FREE 877-233-2515
Fax: (309) 782-7292

Requests submitted via fax or postal service will have a delayed processing time. Submission by email is the preferred method.

Please fill in the boxes below with the first and last name of the person who will be receiving the ammunition, and the address of where the ammunition can be delivered during daytime hours. Please include a phone number where the individual may be reached if necessary. SHIPMENTS TO THE ORGANIZATION'S POST MUST HAVE PRIOR APPROVAL FROM THIS OFFICE. Residential addresses are preferred.

PRIMARY SHIP TO ADDRESS		ALTERNATE SHIP TO ADDRESS	
First and Last Name of Individual Receiving Ammunition		First and Last Name of ALTERNATE	
Joe P. Snuffy		Paul J. Snooty	
Physical Address - PO Box Numbers Are Not Acceptable		Physical Address - PO Box Numbers Are Not Acceptable	
555 West North Road		888 East State Street	
City	State Zip code	City	State Zip code
Nowhere	YT 12345	Anywhere	TY 23456
Telephone Number (REQUIRED)		Telephone Number (REQUIRED)	
(123) 456-7890		(234) 567-8901	
RESIDENTIAL ADDRESS ☒	PLEASE CHECK ONE COMMERCIAL ADDRESS ☐	RESIDENTIAL ADDRESS ☒	PLEASE CHECK ONE COMMERCIAL ADDRESS ☐
EMAIL (REQUIRED) fakename@gmail.com		EMAIL notreal@yahoo.com	
DOO AMMO CODE	DESCRIPTION	UNIT OF ISSUE	ORDER QTY - 1 OR 2 (Enter 1 or 2)
1305-A222	Ctg Caliber .30 BLANK - for M1 Garands, Enfields, Springfield	1 Wood Wirebound box (1,240 rounds per box)	2

All ammunition is shipped via FedEx Ground from Lake City Army Ammunition Plant, Independence, MO. A signature is required upon delivery for proof of receipt. Prefer shipment to be residential address. Ammunition will not be left without a signature. A phone number is required. All blank ammunition is free of charge in its entirety.

CONFIRMATION			
By your signature below, you are confirming that this request is for issue and use by			VFW
0000	000 Somewhere Lane	Over There	BG 67890
Post Number	Post Address	City	State Zip code
Signature of (Post) Commander, Adjutant, or Quartermaster (VFW)			Adjutant Official Designation
FOR HQ JMC ENTRY ONLY Document No: W81YWB-			
AMJM Form 725-1, FEB 2024 REPLACES AMSJM Form 725-1, October 2023, WHICH CAN NOT BE USED.			

AMJM FORM 725-1 .30 CAL BLANK AMMUNITION GUIDANCE

If the requirements are not met, your form will be returned or placed on hold CAUSING DELAYS in your order.

Make sure you fill in the date in with military format: DD/MMM/YYYY.

Your form **MUST INCLUDE** a phone number with an area code and an email address.

Ammunition **MUST BE SIGNED FOR** by an **elected official** within the organization.

Approved organizations can receive one or two boxes of ammunition per request. Each box has 1,240 rounds. The maximum quantity per ammunition request is limited to 2 boxes or 2,480 rounds. ***Does not apply to Veteran Cemeteries.**

Make sure you fill in the confirmation block **COMPLETELY**.

NOTE: Only an elected officer for your organization can complete this request.

JMC FORM EXAMPLE

AMJM FORM 725-2 FOR CTG .30 CALIBER 8 ROUND CLIPS

VETERANS ORGANIZATION REQUEST FOR .30 CALIBER 8 ROUND CLIPS

Only authorized organizations that have been issued weapons through the Ceremonial Rifle Program at the US Army Tank-automotive & Armaments Command (TACOM) are authorized to order, receive, and use blank ammunition and/or clips. If you have privately owned weapons or borrow weapons from another organization, your organization is not authorized to receive blank ammunition and/or clips through this program.

RETURN COMPLETED FORM TO THE FOLLOWING EMAIL ADDRESS:

usarmy.ria.jmc.mbx.carg@army.mil

DATE 01 February 2024

Or by postal service to:
HQ, Joint Munitions Command
ATTN: AMJM-MLO
2695 Rodman Ave
Rock Island, IL 61299-6000
Phone: TOLL FREE 877-233-2515
Fax: 309-782-7292

Requests submitted via fax or postal service will have a delayed processing time. Submission by email is the preferred method.

SHIP TO INFORMATION: Please print in the box below the first and last name of the person who will be receiving the clips, and the address of where the clips can be delivered during daytime hours. A phone number is required where the individual may be reached in case needed.

ORGANIZATION INFORMATION: Please enter organization name and number (if applicable).

EXAMPLE: AL Post 1, VFW Post 1, DAV Chapter 1, All Veterans Honor Guard, etc.

SHIP TO INFORMATION

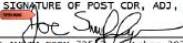
First and Last Name of Person Receiving Clips	
Joe P. Snuffy	
Physical Address - PO Box Number is not Acceptable	
555 West Main Street	
City	State Zip
Nowhere	YT 12345
Telephone Number (REQUIRED)	
(123) 456-7890	
RESIDENTIAL ADDRESS ☒	COMMERCIAL ADDRESS ☐

ORGANIZATION INFORMATION

Name of Organization & Number (AL, VFW, DAV, etc.)	
AL Post 0000	
Organization Address	
123 Invisible Lane	
City	State Zip
Anywhere	BB 23456
Telephone Number (if applicable)	
(234) 567-8901	

All clips are shipped via FedEx Ground from McAlester Army Ammunition Plant, McAlester, OK. Prefer shipment be to a residential address and not to the post. A phone number is required. All clips are free of charge.

ODD AMMO CODE/ STOCK NUMBER	DESCRIPTION	UNIT OF ISSUE	ORDER QUANTITY (100 MAXIMUM) ENTER QUANTITY
1305-A302	.30 Caliber 8 Round Clip	25, 50, 75, 100	75
1305-00-096-3169			

Doc No: W81YWB-	SIGNATURE OF POST, CDR, ADJ, or QM (VFW) (required) 
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AMJM FORM 725-2, FEB 2024

REPLACES AMJM FORM 725-2, October 2023, WHICH CAN NOT BE USED

.30 CALIBER 8 ROUND CLIPS

AMJM FORM 725-2 .30 CALIBER CLIPS GUIDANCE

If the requirements are not met, your form will be returned or placed on hold, CAUSING DELAYS in your order.

Make sure you fill in the date in with military format: DD/MMM/YYYY.

Your form must include a phone number with an area code.

Clips **MUST BE SIGNED FOR** by an **elected official** within the organization.

Clips must be ordered in multiples of 25 and the maximum order quantity is 100 clips.

Make sure you fill out the confirmation block **COMPLETELY**.

NOTE: Only the designated officer for your organization can complete this request.

SUBMITTING YOUR REQUEST FORMS TO JMC

Send order request forms to JMC via **EMAIL**. Emailing request forms allows the request to be received and processed quickly which improves efficiency.

Requesting ceremonial rifle ammo from JMC by postal service or fax can add an **additional** 2 to 6 weeks to the ordering process.

Email completed forms to:

USARMY.RIA.JMC.MBX.CARG@ARMY.MIL

(Please attach completed forms in **Adobe Acrobat PDF** format.)

Fax completed forms to:

309-782-7292

***NOTE:** Fax machine is checked once per week at a maximum

If no one in the organization has an email address or access to a fax machine, then forms can be mailed through the postal service as a last resort.

Mail forms to:

**HQ, JOINT MUNITIONS COMMAND
ATTN: AMJM-ML
2695 RODMAN AVE
ROCK ISLAND, IL 61299-6000**

**PROCESSING YOUR REQUEST FOR CEREMONIAL
AMMUNITION AND/OR CLIPS**

Once your request is received, JMC will initiate the request process and confirm your organization is an approved VSO with Tank-Automotive and Armaments Command (TACOM).

If your organization is confirmed as a VSO, JMC will submit your order to the appropriate ammunition depot. The order will be prepared, boxed, and shipped (via FedEx).

All requests for blanks and clips are processed once per week.

THINGS TO KNOW

RECEIVING YOUR CEREMONIAL AMMUNITION AND/OR CLIPS

Please do not send any money or checks. All money or checks received will be returned.

Blanks and clips are provided free of charge, to include shipping or handling.

Blanks are shipped from Lake City Army Ammunition Plant in Independence, MO.

Clips are shipped from McAlester Army Ammunition Plant in McAlester, OK.

Both are shipped via Federal Express Ground (FedEx Ground)

Normal FedEx ground delivery will be Monday through Friday between 9am and 5pm. Once a tentative shipment date is known, you will receive a confirmation via text or email.

A SIGNATURE IS REQUIRED UPON DELIVERY.

CONTACT INFORMATION

JOINT MUNITIONS COMMAND

Toll free phone number: (877) 233-2515

Website: <https://www.jmc.army.mil/CeremonialAmmo.aspx>

Email address: usarmy.ria.jmc.mbx.carg@army.mil

Fax: (309) 782-7292

Tank-Automotive & Armaments Command (TACOM)

Phone number: (586) 282-9861

Website: <https://www.tacom.army.mil/ilsc/donations/rifles>

Email address: usarmy.detroit.tacom.mbx.ilsc-donations@army.mil



OF THIS AMMUNITION
CAN CAUSE INJURY

20 CARTRIDGES

BLANK
CALIBER .30 M1
LC-16F551-04

DANGEROUS WITHIN 20 FEET

U.S. ARMY DONATIONS PROGRAM
SUPPORTING OUR NATIONAL HEROES